**DC Commission for Women**

Time: 6:45-8:30pm

Date: Wednesday, June 3, 2015

Location: John A. Wilson Building, 1350 Pennsylvania Ave. Room G-9, Washington DC 20004

Chairwoman Carolyn Rudd called the meeting to order at 6:48p.m. Present were Director of MOWPI, Kimberly Bassett; Shana Armstrong; and Krishna Ghodiwala along with the following members:

1. Steve Walker, Mayor’s Office of Talent and Appointments, sworn in Donella Brockington; Elizabeth O’Hara; Princess McDuffie and Ferial Bishop to the Commission for Women.
2. A quorum was met to conduct the meeting.
3. Chairwoman Rudd gave the opening comments and welcome before asking the Commissioners to introduce themselves by name, profession, ward residence and #IWishUKnew statement. MOWPI Director Kimberly Bassett introduced her staff and BEGA Representative, Traci Hughes.
4. Traci Hughes conducted a presentation on Open Government and Meetings Act.
5. Director Bassett gave overview of MOWPI’s projects and goals for 2015.
6. All programs, projects and initiatives targets the Mayor Muriel Bowser’s “Pathway to the Middle Class” as it relates to women.
7. Focusing on job creation, quality education and affordable childcare
8. To date, MOWPI implemented:
9. Women of Excellence Awards
10. Equal Pay Day
11. DC Diaper Bank Drive—Collected over 15,000 diapers during the month of May
12. Projects for remainder of 2015 include:
13. SHE DC—grassroots group of non-civic minded people, over 150 women have registered with training taking place June 10th.
14. Girls Conference—targeting girls in grades 9-12; need help finding speakers and sponsors for the event on September 26th at Washington Convention Center
15. Women On the Rise—series of workshops to aid underserved women, especially single mothers, in the District to be held at the RISE Center; need assistance with finding speakers
16. Conversations with Women Who Lead—lecture series designed to initiate a dialogue between emerging young professional women and female role models from a broad range of industries; suggestions needed for inspiring guests
17. At 8:04p.m. , the Commission members voted on the following positions: Vice-Chair; Secretary; Treasurer and Parliamentarian. Results are as follows:
18. Vice-Chair—Shana Heilbron
19. Secretary—Jacquelyn Glover
20. Treasurer—Princess McDuffie
21. Parliamentarian—Ferial Bishop
22. Chairwoman Rudd instructed Commissioners to select at least two sub-committees to participate in throughout the year. The sub-committees are Public Safety; Policy and Legislative Initiatives; Public Affairs; Health & Human Services; and Education, Labor & Training.
23. Before the next meeting on July 9th, please meet with your sub-committee.
24. Sub-committee reports can be bullets.
25. At 8:18p.m., chairs were elected for each sub-committee.
26. White Paper submissions are expected to be completed by each sub-committee.
27. Director Kimberly Bassett went over the yearly calendar-to-events and our need for speakers and sponsorships. Suggestions were made about engaging the Washington Nationals baseball team, as they have the most female executives in the league. “In Kind” donations are encouraged—company will pay for speakers, materials and other sponsorship needs per event.
28. Retreat—need to think of dates around August, September or October.
29. Note: please submit your bullets to Chairwoman Rudd for adding action items one week before Commission meeting. Next meeting will take place July 9th, calendar invite to be send out soon.

Chairwoman Rudd adjourned the meeting at 8:30pm.